

## **Garden Educator**

United Way for the City of Kawartha Lakes is looking for a Garden Educator to oversee the creation of education programming for Edwin Binney's Community Garden. Edwin Binney's Community Garden is a food security and food literacy initiative taking place on 30,000 square feet of land on Crayola Canada's property in Lindsay, Ontario. Other partners in this initiative include Fleming College, VCCS Employment Services, Community Care Health and Care Network, Bob Mark New Holland and Hill's Florist and Greenhouses. For more information about Edwin Binney's Community Garden please visit our website at <http://ckl-unitedway.ca/edwin-binney-community-garden/>

This position pays \$15.00/hour for a duration of 25 weeks, with the possibility for extension. This is a part-time position with flexible weekly hours.

The successful candidate must sign and adhere to the United Way's confidentiality agreement and act with best practices in regard to work ethics and procedures. They must exercise standard safety practices while on site and performing duties off site for the United Way for the City of Kawartha Lakes.

## **General Responsibilities**

The Garden Educator will:

- Design educational programming geared to both the elementary and secondary school levels that will complement the goals of Edwin Binney's Community Garden
- Consult with local experts and conduct research to create programming
- Develop curriculum-based "Learn and Discover" education kits to be used on-site at Edwin Binney's Community garden and in outreach programming for schools.
- Promote the newly created education programming to local educators
- Work with a local employment agency to introduce students to job opportunities and careers in the environment and agri-food sectors
- Organize and conduct workshops geared towards different demographics onsite at Edwin Binney's Community Garden
- Assist in the design of program measurement and tracking documents (spreadsheets, surveys)
- Conduct program measurement and tracking as needed

## **Qualifications and Skills**

- 1 to 3 years of experience creating education programming
- Education and/or work experience in the fields of environmental studies, agriculture studies, sustainability studies or other related fields
- A Bachelor of Education Degree is not required, but would be considered an asset
- Knowledge of the Ontario elementary and secondary curriculums
- Excellent planning and organizational skills
- Excellent written and oral communication skills
- Strong interpersonal skills and demonstrated ability to keep detailed & accurate records

- Strong leadership skills
- Ability to work both independently and as an effective member of a team
- Knowledge of Microsoft Office including Outlook

**Reports to:**

The successful candidate will report to the Executive Director and the Community Investment Coordinator.

A valid driver's license and access to a vehicle are considered assets to this position.

Bilingualism is considered an asset.

Please Note: Some activities and meetings will require attendance outside of the traditional office hours of 8:30a.m. to 4:30p.m. Due to the nature of the work, some weekend or evening work will be expected.

Resumes must be received no later than noon on Wednesday, May 8<sup>th</sup>, 2019. These must be e-mailed or hand delivered to:

**Attention:** Shantal Ingram - Community Investment Coordinator, 50 Mary St. W. Lindsay, ON

Email: [communityinvestment@ckl.unitedway.ca](mailto:communityinvestment@ckl.unitedway.ca)

Cover letter should reference "Garden Educator – Edwin Binney's Community Garden".

We thank all candidates in advance and please note United Way will contact directly those selected for interviews.

***This position has been made possible through the generous support of the TD Friends of the Environment Foundation.***

**United Way** City of Kawartha Lakes

**Change starts here.**

50 Mary Street West, Lindsay, ON K9V 2N6

705-878-5081 | fax : 705-878-0475

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